

# Wedding Planning Checklist

## One Year Out

- Gather Inspiration
- Choose your colors
- Set your budget - visit our blog for some helpful hints
- Choose your Wedding Party
- Create your Guest List
- Reserve your Venue
- Research Wedding Professionals
- Hire your Planner

## 6 Months Out

- Send Save-the-Dates
- Order Invitations
- Choose Wedding Party Attire
- Arrange Day-of Transportation
- Reserve rentals; tents, linens, lighting, chairs, etc.
- Book your Florist
- Start Planning your Honeymoon
- Send Save-the-Dates

## 8 Months Out

- Hire your Photographer & Videographer
- Reserve a hotel block
- Take Engagement Photos
- Buy your Wedding Dress
- Finalize Guest List & Request Addresses
- Create a Registry
- Book your Officiant
- Meet your Caterers

## 4 Months Out

- Cake Test & Order Cake
- Book Rehearsal Dinner Venue
- Book Hair & Make-up
- Create your Wedding Playlist
- Send Shower Guest-list to Host
- Book Wedding Night Accommodations
- Create Bachelor/Bachelorette Party Guest-list
- Have your Wedding Attire Fitted
- Order Invitations

## 3 Months Out

- Finalize Catering Menu
- Print Menu Cards
- Meet with Florist to Finalize Design
- Create Schedule/Timeline
- Send Invitations
- Purchase Rings
- Order Favors
- Review Ceremony Outline with Officiant
- Finalize Playlist with DJ/Band

## 1 Month Out

- Get your Marriage License
- Send Rehearsal Dinner Invitations
- Purchase Wedding Party Gifts
- Check in with Wedding Party & Set Day-of Expectations
- Send Timeline to all Vendors
- Determine Guest Count (RSVP's)
- Create Seating Chart
- Check Hotel Room Blocks
- Write your Vows
- Purchase Alcohol

## Post Wedding

- Pay any remaining Vendor Balances
- Clean & Preserve Wedding Attire
- Write Thank You Cards
- Complete your Registry
- Order Wedding Album & Wall Decor

## 2 Months Out

- Review Timeline with Photographer
- Touch Base with your Vendors
- Send Out as Many Final Payments as you can
- Print Programs
- Make sure Wedding Party Attire has been Purchased/Rented

## 1 Week Out

- Touch Base with Vendors
- Outsource Tasks to Friends/Family
- Prepare Cash for Payments & Tips
- Send Final Count to Caterer
- Send Timeline to Wedding Party
- Break in your Wedding Shoes
- Pack for your Honeymoon
- Go on at least one last date with your finance

### *One Final Note:*

This checklist is meant to be flexible and is a general outline for planning a wedding in 12-months. Feel free to adjust!